

HAWAII STATE JUNIOR GOLF ASSOCIATION

# MEMBERSHIP HANDBOOK '18



**HSJGA**

DEVELOPING TOMORROW'S LEADERS

**ONE SWING AT A TIME**

[WWW.HSJGA.ORG](http://WWW.HSJGA.ORG)



# **Membership Handbook**

**Tournament  
(808)-635-4642**

# Developing Tomorrow's Leaders, One Swing at a Time

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*This handbook is the final, authoritative document on the rules of the Hawaii State Junior Golf Association. Should any information outside this document conflict with the information and rules contained herein, the wording here is always final. The only exception would be if a document originates from the HSJGA office with an indicated date and specifically says: "This document supersedes the HSJGA handbook as follows ..."*

## About the HSJGA

The Hawaii State Junior Golf Association was founded in 1998 with its primary goal to be all-inclusive.

The purpose of the Hawaii State Junior Golf Association is to provide an environment where any junior golfer, male or female ages 7 –18, can enjoy golf and progress at his/her own rate from beginner to a proficient level while promoting and preserving the traditions and integrity of the game. By being committed to this purpose, the Association will build its reputation as being one of the best in the country in preparing junior golfers for the future.

The Hawaii State Junior Golf Association is a non-profit, tax-exempt organization under section 501(c)(3) of the Internal Revenue Code and gains funding through memberships, sponsorships, grants and contributions. Contributions to the Association are tax deductible, to the full extent of the law, by individuals and corporations alike.

A Board of Directors consisting of leading business professionals, parents, golf enthusiasts and golf professionals governs the HSJGA. Members of the Board serve as volunteers and help guide the Association's activities.

## History of the HSJGA

The Hawaii State Junior Golf Association was founded in 1998 by Norman Asao, the Oahu Junior Golf Association, Merv Kotake, Greg Nichols, PGA and Mary Bea Porter-King, LPGA/USGA. The association was fashioned from a need to have one organization represent junior golf in Hawaii and open to any child at a minimal cost. The goal was to provide an environment where any male or female junior, ages 7-18 years could enjoy golf and progress at his/her own rate while preserving and teaching the traditions and integrity of the game of golf.

The four founding members formed a Board of Directors to represent the world of golf in Hawaii. At the first meeting of the board, Dennis Rose, PGA, (1948-2007) was elected as the first President from 1998-1999. The following year, Mary Bea Porter-King, LPGA, was elected President and has been re-elected each year until the present.

A volunteer Board of Directors, an Advisory Committee of business leaders and a Professional Advisory Committee of statewide golf professionals as well as parents and golf enthusiasts guide the HSJGA's activities, which include tournaments and developmental and educational programs. Each year, the HSJGA is able to offer more and more opportunities to its members. These include college workshops, mental | physical training clinics, Rules of Golf clinics, National | International Team Competition, Junior Tour Series and entry into competitive National and International events.

## HSJGA Mission:

The HSJGA is a 501(c)(3) non-profit organization that introduces the game of golf and its traditions to the youth of Hawaii. The HSJGA develops life skills through fun, affordable and competitive programs that educate, motivate and inspire.

The Association's goals are to provide the following:

- Opportunities that teach responsibility, develop qualities of leadership and integrity, and assist juniors in becoming productive members of the adult community.
- Rules, etiquette and instructional clinics on the game of golf
- Golf at a minimal cost to juniors.
- An environment to promote and encourage good sportsmanship and friendship among junior golfers.
- Opportunities to travel and participate in state and national tournaments.
- College workshops to assist all juniors with their preparation for higher education.

## How to Use This Handbook

This Membership Handbook is designed to keep all-important HSJGA information in one place. The handbook contains:

- HSJGA Rules and Code of Conduct
- Membership Information
- Activities & Programs
- Tournament Information: HSJGA and Other Major Tournaments

Please read all the information provided in the handbook. If you have any questions, please contact the HSJGA office:

### Hawaii State Junior Golf Association

4330 Kukui Grove Street  
Lihue, Hawaii 96766  
Phone: (808) 532-0559 Office  
Phone: (808) 635-4642 Tournament  
info@hsjga.org

*NOTE: It is the responsibility of the junior member to electronically update all changes to postal, email addresses or phone numbers on the junior's profile page. Notifications and updates to events will be communicated via the contact information provided. It is also suggested for each member to add a current photo on their profile page so college coaches will better be able to recognize at tournaments.*



## Membership Information

Membership is open to male and female junior golfers who meet the following qualifications:

- Are between 7 to 18 years of age.\*
- Have not reached their 19th birthday and have not entered college.
- Demonstrate a basic understanding of the game.

*\*NOTE: Not all events are open for juniors 18 years of age.*

Annual membership is from January 1 – December 31. However, membership is terminated on the junior's 19th birthday or on the first day of class when the junior enters college, whichever occurs first. Once membership is terminated, juniors may no longer participate in HSJGA events and will forfeit any exemptions earned but not yet used.

The annual membership fee is **\$35**. The fee includes, a one year USGA Junior Membership, college workshops, instructional clinics, rules workshops, USGA Rules of Golf book, bag tag (one, when joining the HSJGA), GHIN handicap (donated by the HSGA and USGA), HSJGA hat clip and participation in the activities and programs of the HSJGA. Fees may be charged for special events like the mental training, physical training and instructional clinics.

If a junior becomes a member after October 1, the membership fee shall be reduced to \$15 and membership shall exclude USGA Junior membership and HSGA handicap.

## HSJGA Partnership Opportunities, Corporate Partnership and Sponsorship

In addition to regular memberships for junior golfers, the HSJGA invites individuals, businesses and organizations alike to support it via tax-deductible 501(c)(3) donations.

- Tournament Title Sponsor
- Special Event Title Sponsor
- HSJGA College Scholarships
- Travel Scholarships
- Official Product and In-kind Donations
- Handbook and Website Advertising



## CODE OF CONDUCT INFRACTIONS & CONSEQUENCES

All members, families and spectators are required to adhere to the Code of Conduct for all events conducted by the HSJGA. The infractions listed below are considered serious offenses. Parents will be notified by a letter and the resulting consequence(s) will be enforced. All disciplinary matters will go before the Code of Conduct Committee.

Penalties such as suspension from the next tournament will carry over into the next calendar year. In the case of expulsion, a junior may apply for readmission to the HSJGA after the passage of one (1) year from the time of expulsion.

No refunds will be issued for disqualifications and/or juniors who are not allowed to play due to dress code or other compliance issues. In addition, if a player/team member is expelled from a team competition because of breach of conduct and the HSJGA has paid for travel, uniforms, hotel, transportation, food and beverage, etc.; that junior is responsible for reimbursing all expenses incurred to the HSJGA for that event.

Infractions must be reported to the event's Tournament Committee immediately or before the close of competition or before juniors are either off the course premises or have been released from the control of the HSJGA. The HSJGA's Rules and Code of Conduct are in effect while members are on the premises for an HSJGA event. This includes practice rounds, team events, while juniors are being housed or are traveling under HSJGA sponsorship or on any transportation vehicle provided by the HSJGA. Any violation that occurs after the close of competition will be applied to the next event or as otherwise decided by the HSJGA. All violations will be active on file with the HSJGA for one year from the date of the infraction.

Use of Alcohol | Drugs

**1st offense:** Expulsion from program

Cheating, Gambling, Stealing, Abuse of Course, Fighting and Smoking  
(including Electronic Cigarettes), Property Damage

**1st offense:** Disqualification and 100 point deduction

**2nd offense:** Expulsion from program

Club Throwing, Abusive Language and Insubordination

**1st offense:** Warning

**2nd offense:** 50-point deduction

**Subsequence infractions:** 100-point deduction

Dress Code

**1st offense:** Warning

**2nd Offense:** 50-point reduction

**Subsequence infractions:** 100-point deduction

Spectators

**1st offense:** Warning card and must sign form

**2nd Offense:** Removal from the golf course

**3rd offense:** 50-point deduction for junior involved and a one (1) year suspension for spectator from the time of the infraction

\*\*All HSJGA Team Members must be members in good standing and full time residences of Hawaii at the time of selection and travel. A member in good standing means a junior has not been in breach of any serious violations.

**Violations of the Code of Conduct Also Include the Following:**

- Divots not repaired
- Bunkers not raked
- Ball marks not repaired
- Discarded trash not placed in proper receptacles
- Leaving the course or unauthorized "pick-ups"
- Horseplay or any other conduct not becoming of an HSJGA member (Only the events' Tournament Director or Tournament Committee may authorize a "pick-up" at any time)

Violations of the Code of Conduct are subject to the following: deduction of points, disqualification or suspension for a period of time as deemed by the HSJGA Code of Conduct Committee. All violations will be written up and shall be reviewed by the HSJGA Executive Committee. Parents will be notified and a conference may be requested.

**A section of Rule 33-7 in the USGA Rules of Golf reads as follows:**

A section of Rule 33-7 in the USGA Rules of Golf reads as follows: "If a Committee considers that a player is guilty of a serious breach of etiquette, it may impose a penalty of disqualification under this Rule." The HSJGA will observe this rule at the discretion of the event's Tournament Committee.

**Dress Code:** The HSJGA is a guest of each facility. Proper attire is required at all times at all HSJGA tournaments, practice rounds, events and/or functions. The dress code prohibits mock turtleneck shirts, denim (including colored: blue, black, white, etc.), surfer, swim, gym or short shorts (shorts length must be beyond fingertips when arms are hanging to the side), tank tops, halter-tops, and T-shirts. All hats must be worn properly (brim forward for caps, etc.) and hair must be well groomed. Collared (no mock turtle neck) shirts for all (with sleeves for boys/sleeveless for girls is allowed) must be worn and tucked in (boys only) with belts worn if pants or shorts have belt loops. Girl's shirts with straight hems designed to be worn out are allowed. Girls are also allowed to wear skirts/skorts. HSJGA prohibits earrings on boys. Other than earrings on girls, no other visible body piercing is allowed (nose rings, etc.). Parents, relatives, friends and members not involved in the event and/or spectators are asked to abide by the HSJGA dress code and may be asked to leave the premises if they are in violation of the policy.

The dress code will be observed before, during and after the round at the host club and during any HSJGA off-site function.

Any player in violation of the dress code policy at any time will be penalized 50 points for their second violation (for both Player of the Year and the HSJGA teams) and 100 points for all subsequent violations. Players will not be allowed to tee off until they are in compliance with the HSJGA dress code. Players are subject to this penalty until they leave the premises of the golf course or any off-site function.

*Note: the HSJGA recognizes that shirts can be properly tucked in and can become "un-tucked" during the normal course of play. In these instances, juniors will be asked to tuck their shirts back in. However, if there is a willful violation of this aspect of the dress code (such as deliberately "un-tucking" their shirt or disregarding the request to tuck it back in), a junior is subject to disqualification and a deduction of 50/100 points at the sole discretion of the Tournament Director or Tournament Committee.*

**Practice Rounds, Clinics, Off-Site Functions:** It is expected that all juniors and all those in attendance adhere to the HSJGA Dress Code during all practice rounds for HSJGA tournaments, HSJGA clinics and all off-site functions. All infractions are subject to resulting consequences.

Several practice rounds will be controlled by the HSJGA. The HSJGA will block tee times that will be available on the registration form (providing there is no school). HSJGA members are asked to utilize these times as to not further inconvenience the facility. Any communication with the golf course MUST be done through the HSJGA office. During practice rounds for any HSJGA tournament, juniors may play only one ball and may not practice chipping or putting when there are players waiting. Violations for this policy will result in the following penalty.

**Footwear:** It is the condition of the competition at all tournament sites that shoes with metal or traditionally designed spikes are prohibited. Penalty for breach of this condition: **DISQUALIFICATION.**

**Footwear:** It is the condition of the competition at all tournament sites that shoes with metal or traditionally designed spikes are prohibited. Penalty for breach of this condition: **DISQUALIFICATION.**

**Distance Measuring Devices:** A player may obtain distance information by use of a distance-measuring device. If, during a stipulated round, a player uses a distance-measuring device to gauge or measure other conditions that might affect his/her play (i.e., elevation changes, wind speed, etc.), the player is in breach of Rule 14-3.

**Electronic Devices:** The use of electronic devices (iPods, cellular telephones, MP3 players, etc.) is prohibited during stipulated rounds except cellular telephones to call for a ruling or for cases of emergency. While every possible "emergency" cannot be listed specifically, the intent is that the use of these devices be limited to cases such as an illness involving the player, a fellow competitor or a member of their family. A player in violation will receive one (1) warning, all violations thereafter will result in a 25-point deduction (for both Player of the Year and the HSJGA teams) per violation.

**Inclement Weather:** Any decision regarding weather delays and/or cancellations will be made on-site, the day of each event, by the event's Tournament Committee in conjunction with the Golf Course Superintendent, Golf Professionals and current weather forecasts. In case of extreme weather conditions, information regarding cancellations or postponement will be posted on the HSJGA website, sent by email or obtained by calling the HSJGA Tournament Director at **(808) 635-4642.** No refunds for cancellation of tournaments due to inclement weather.

**Caddies and Carts:** Caddies and carts (excluding non-motorized pull carts) are prohibited. Players must walk and carry or pull their own bags. Tournament approved shuttles may exist at certain sites. Spectator carts are not allowed (See ADA exception).

**Parents and Spectators Rules:** All spectators and volunteers must register and receive a wristband to be worn while on the course. The wristbands are non-transferable. Any spectator or volunteer found without a wristband will be asked to return to the clubhouse immediately to register. Also, all spectators are expected to follow the same dress code as required for junior members. The HSJGA Staff, Rules Officials and Directors will give a warning card to anyone in violation of the dress code.

Penalties for spectator infractions:

**1st offense:** Warning card and must sign form

**2nd Offense:** Removal from the golf course

**3rd Offense:** 25 point deduction for junior involved and a one (1) year suspension for spectator from the time of the infraction



During tournament play, all verbal communication must be in English and must be heard by other spectators. Do not speak to juniors during the round except for a "good shot" and it must be done in English. The HSJGA allows spectators to follow players on the course for the 13-18 Age Divisions only. Spectators are not allowed for any of the 7-12 Age Division Tournaments. Courses that do not allow spectators as part of their club policy will be indicated on the entry form and on the HSJGA website. Please note the spectator policy to follow:

- Spectators are allowed for younger juniors who play up to a division where spectators are allowed.
- All spectators are asked to follow the same dress code as juniors. Spectators in violation of the policy may be asked to leave the property. Spectators must remain at least 30 yards away from the players on cart paths, where provided, or in the rough away from any player and must keep up with the group they are following. Spectators are not allowed to speak with juniors while on the golf course unless authorized by the Code of Conduct Committee.
- Please do not interfere or distract players with the use of cameras, cellular phones or beepers. Cellular phones and/or beepers must be on "vibrate" or silent ring when on the golf course.

**ADA Carts:**

Spectators must walk. Spectators who request relief under the Americans with Disabilities Act (ADA) and seek a reasonable accommodation for their disability by the use of a motorized golf cart during all tournament competition from January 1 – December 31 will be required to submit a request in writing with a copy of the ADA state authorized handicap card to the HSJGA office prior to the tournament date they wish a cart for review/approval and determination when allowed by the course. Permission to use a cart will be on file throughout the year and must be applied for annually. These spectators must pay the applicable cart fees. No riders are allowed unless they also have applied for and have been granted an exception. Any breach of this policy may result in loss of any future use of a cart and the individual/s involved may be asked to leave the premises.

- Disciplinary measures: (removal from the golf course, clubhouse area, suspension of spectator privileges for a time to be determined by the HSJGA Executive Committee), will be taken

- for any spectator that shows lack of respect for juniors, other parents/spectators, volunteers, Rules Officials or the HSJGA Staff.
- Handing food items/umbrellas/jackets and the like to the player is permitted by leaving item/s on the next teeing ground.
- Failure to abide by the above rules may result in removal from the course and failure to abide by these rules may result in disqualification of the related participant.

*NOTE: Spectators may assist in searching for lost balls.*

**Player Responsibilities:** Rule 6 in the USGA Rules of Golf does not cover those responsibilities that are common sense. Players are responsible for the accuracy on their scorecards regardless of age, please check and double check. Players may be playing golf when the heat index is often very high. They should ensure that there is adequate liquid in their bag to last for at least nine holes at which time they should refill. Sunscreen is recommended.

**Returned Checks and Decline on Credit Cards:** Any check returned due to insufficient funds from or on behalf of an HSJGA member the remitter will be notified with a request for the original amount plus a \$25 fee. For any reason when a credit card is declined with making a payment to the HSJGA, there will be an automatic \$10.00 and the member will be suspended until complete payment is received.

**Outstanding Balances:** Juniors and/or parents who have any outstanding balances with the Hawaii State Junior Golf Association will not be able to register for any tournament and/or season until all balances are paid in full.

**Volunteers:** Volunteers are needed at all HSJGA events. All parents are expected to volunteer for at least two events per year per junior member. Duties include, but are not limited to the following: scoring, registration, photographer, starting, marshaling, checkpoint officials, shuttling, checking scorecards and posting scores. Volunteers should indicate on the entry form if they will be able to volunteer. Note: In order for the 7-10 divisions to compete, a scorer must accompany each group. *Note: In order for the 7-10 divisions to compete, a scorer must accompany each group.*

**Scoring:** Scorers are needed for the 7-10 year old divisions only. Fundamentals of scoring will be taught to novice scorekeepers. Scorekeepers may ride a cart at their own expense when allowed by the course.

## **HSJGA Activities and Programs:** HSJGA activities and programs are open to HSJGA members in good standing.

### **ASPGA and HSJGA Developmental Program:**

These non-competitive programs are designed to introduce new juniors to the game, establish friendships with other golfers, gain an understanding of the rules of the game and develop skills to prepare them for on-course play and tournament competition. The HSJGA, along with the PGA and the LPGA, may be offering clinics for all members. Scheduled clinics will be posted on the HSJGA web site. Space will be limited for these clinics.

**Beginners:** To play on the course, juniors must be able to carry or pull their own clubs and pass an online rules quiz annually. Juniors are provided the opportunity to enhance their golf skills and enjoy the game while being rewarded for both improvement and achievement.

**Rules Quiz:** Juniors must pass the HSJGA rules quiz online annually in order to play in any HSJGA event. Juniors must pass the quiz prior to the entry deadline of any event they wish to enter. Please use the Rules of Golf book and/or any other materials to complete your test. In addition, juniors are encouraged to seek help from parents, friends, teachers, coaches, golf professionals and/or anyone else who may help. This is intended to be a fun learning experience but while on the golf course juniors are expected to know and play by the rules.

**Rules Workshops:** The HSJGA will be offering rules workshops given by the USGA, PGA and the LPGA throughout the year. These workshops are conducted in order to prepare and educate the junior golfer regarding the foundations of the game. Early registration is recommended and space is limited.

**College Workshops:** These workshops and prep days are intended for any and all juniors who intend to attend college (space may be limited). They are not only for those who hope to obtain scholarships and/or participate in inter-collegiate athletics. All members are invited and encouraged to attend these events. Juniors 12 years and older will benefit the most from these workshops. College coaches and other advisors will be on hand to inform the juniors about the importance of grades, SAT scores, the NCAA Clearinghouse, NCAA Rules and Regulations, writing resumes, preparing videos, competitive schedules,

the recruiting process, college visitations and much more about college life. We encourage all members to sign up for the PING American College Golf Guide on our website; you will receive an HSJGA discount. This guide will help you prepare for the college experience.

**Other Workshops:** Other workshops including mental and physical training may be added to the current year schedule. Members will be notified by email if/when those events occur.

**HSJGA Junior Tour Series:** All Junior Tour Series tournaments are 36-hole competitions. These tournaments are designed for juniors of all ages who are "Tournament Ready." (See "Tournament Ready Guidelines") The 14 & Under JTS series is designed for younger juniors not participating in high school golf and for older juniors who may be home schooled.

**Home School:** For juniors in the 15-18 age divisions who are home schooled or not eligible for high school golf, may enter the 13-14 divisions on space available only and will not be eligible for awards, Tournament of Champions or Player of the Year Points.

**Tournament Ready Guidelines:** Parents and juniors are reminded that although tournaments are meant to be an enjoyable learning experience for those involved, there is a high level of competition. All players must demonstrate a good knowledge of the Rules of Golf, must demonstrate an adequate playing ability, maintain a reasonable pace of play and must be able to keep an accurate score (with exception of the 7-10 age divisions) for him/herself and fellow competitor, and must conduct him/herself properly otherwise he/she will be asked to withdraw from the tournament. All juniors are expected to abide by the USGA Rules of Golf and the Rules and Code of Conduct of the HSJGA at all times. In order to compete in any HSJGA event, juniors must pass an online annual HSJGA rules quiz annually.

**Handicaps:** All HSJGA members will have the GHIN handicap system available through the Hawaii State Golf Association as part of their membership. Juniors are encouraged to use this membership benefit. The HSJGA will post all HSJGA tournament scores so please DO NOT post or it will show as a double entry. If that happens please contact the HSJGA office to remove the double entry. Entries to some HSJGA tournaments will have GHIN handicap requirements. It is an entry requirement for some tournaments to have a minimum of 10 scores posted from January 1 prior to the entry deadline. All scores for 9 holes or more must be posted in the GHIN system. The procedures of the handicap system are listed on the HSJGA website.



## Tournament Information

HSJGA tournaments are open to all members in good standing as noted.

## Qualifying Regions

When regional and sectional qualifying is necessary, the following will be used as the designated areas:

- Regional:** 1) Big Island 2) Kauai 3) Maui-Molokai-Lanai 4) Oahu  
**Sectional:** 1) Big Island, Maui-Molokai-Lanai 2) Oahu, Kauai  
 (Out of state or country may choose a site)

## Age Groups and Divisions

**Boys & Girls** 7-10, 11-12, 13-14 & 15-18

In order to earn points in an event, a player must participate in the age division designated for him/her by the HSJGA age determination date or choose to play-up into an older division. If a player is eligible to play in an event in a younger age division than the equivalent HSJGA divisions, that player, should he/she choose to participate in the younger division, forfeits the opportunity to earn points or earn a spot in the Tournament of Champions for that event. A player may, at any time during the tournament entry timeline choose to play-up in an event (see "Playing Up"). Once entries close, a junior may not change age divisions. Age groups for all HSJGA tournaments will be determined by the age of the competitor on a specified date posted annually as the **AGE DETERMINATION DATE** found

on the HSJGA website. In instances where juniors are required to play in their appropriate age division or when a junior inadvertently indicates a younger age division than the one in which they are eligible to play, incorrectly marked entries will result in disqualification. Although juniors may "play up" in HSJGA tournaments (see "Playing Up"), juniors may not "play down." This means that juniors who, because of their birthday, are moving up from one age division to another during the calendar year (for example, from the 11-12 to 13-14 age division) must play the entire year in the older age division in which they belong on this year's age determination date. Age groups will be as follows except when noted otherwise on the tournament entry form:

## Approximate 18 - Hole Yardage Per Age Divisions:

(Check the HSJGA website under Tournament Descriptions for approximate yardages at each course.)

Girls/Boys 7 - 10	4,200 – 5,200 Yards
Girls 11 - 12	5,200 – 6,000 Yards
Boys 11 - 12	5,200 – 6,200 Yards
Girls 13 - 14, 15 - 18	5,800 – 6,400 Yards
Boys 13 - 14	6,000 – 6,600 Yards
Boys 15 - 18	6,400 – 7,200 Yards

## Playing Up

Juniors may play up i.e. playing in an age division with older juniors other than those in the age division in which a junior's date of birth would place him/her. Playing up in one tournament does not preclude a junior from playing in his/her regular age division in future tournaments. Juniors who are not capable of maintaining the appropriate pace of play and/or recording scores comparable with the other juniors in the older age division will not be allowed to play up again during that calendar year. In extreme cases, they may be disqualified from the tournament at the sole discretion of that event's Tournament Committee. There are no refunds for a disqualification.

### Forced Up-Play

In order for a division to be included in an event, there must be at least three (3) players entered in that division. Entries for each division will be held on a priority waitlist until there are at least three (3) players applied to enter that division. For the 7-10, 11-12 and the 13-14 divisions, if there are less than three (3) players in the division, the junior has the option to play-up into the next division. For the 15-18 divisions if there are less than three (3) players applied to enter that division, the junior has the option to play in the event but will not receive points, awards or an invitation to the Tournament of Champions for that event. Juniors should not book any travel arrangements prior to HSJGA acceptance of entry application being accepted. If a player is on the waitlist, his/her entry has not been charged or accepted. Once a player's entry is paid and accepted, it is recommended to book travel arrangements to return on a late flight in case a play-off is required. Once the field is determined, with the minimum of three (3) players, at any time thereafter the field reduces to less than three (3), all players remaining will receive points and the winner will earn a spot in TOC. If the field is reduced to only one player due to withdrawals or illness, that player will be allowed to play up and receive points in both age divisions and an automatic position in TOC in their entry age division.

### Scoring Guidelines

In order to be responsible to all of HSJGA members as well as to the volunteers and host courses, the following scores are listed as guidelines for each age division. These scores are towards the higher range for each group. A junior is not required to post these scores but it is highly recommended. However, to be considered "Tournament Ready," juniors should have a reasonable expectation of returning a score approximately in this range from yardages indicated under "Approximate Average Yardages". At the sole discretion of an event's Tournament Director | Committee, player(s) who are deemed to be incapable of maintaining the appropriate pace of play and/or recording scores comparable with the other players in their age division may be disqualified from that event. There are no refunds for a disqualification.

	<b>Boys</b>	<b>Girls</b>	
7-10*	105	105	<i>*The scores entered for the 10 &amp; U juniors reflect approximate scores for a shortened course.</i>
11-12:	105	105	
13-14:	105	105	
15-18:	95	105	

### Tournament Entries Online

Electronic tournament entry applications are available online. All entries are done online; no faxed or mailed entries will be accepted. Juniors receive confirmation by email when their entry was received. Once entry is accepted, payment will be charged. A player may NOT change his/her age division after a tournament's entry deadline. In order to change his/her age division, juniors may withdraw and re-enter if they do so before the entry deadline. **DO NOT BOOK TRAVEL ARRANGEMENTS UNTIL ENTRY IS ACCEPTED.**

During the entry or withdrawal process, should a problem occur, contact the office immediately by email or phone so the HSJGA has a timestamp of your situation. Without a timestamp by phone message or email, the HSJGA will not address a problem after a deadline.

### Tournament Entry Deadlines -Close of Field

All tournaments close at 5:00 PM Hawaii Standard Time on the day of the posted entry deadline. All tournaments have a posted entry deadline.

**NO LATE ENTRIES** will be accepted. The website shuts off automatically at the said deadline therefore it is recommended to enter early to assure the completed entry is accepted. All entry requirements must be met at the time of the entry deadline. Except for the handicap/scoring requirement, juniors will be given an additional 48 hours from the time of the entry deadline to meet the handicap/scoring requirement. There will be no exceptions.

**No late entries will be accepted.** Tournament entries for all HSJGA events must be complete in order to be processed. Many events fill before the stated deadline, in such situations, juniors will be notified if their application cannot be accepted or if they have been placed on a WAIT LIST as an alternate. Entry fees will not be charged until accepted into the field. Juniors should pay close attention to the entry process, closing deadlines and tournament qualifications. Juniors must notify the office immediately of any phone contact, mailing address or email changes.

**Travel Arrangements:** It is recommended that families wait to book any travel arrangements prior to HSJGA acceptance of entry application. If a player is on the waitlist, his/her entry has not been accepted and is not guaranteed a spot in the tournament. Once a player's entry is accepted, it is recommended to book travel arrangements to return on a **LATE FLIGHT** in case a play-off is required.

**Close of Fields:** Tournament fields will be considered closed at 5:00 pm HST two (2) working days before the tournament. For example: if a tournament is held on Saturday, the field will be closed at 5:00 pm on Thursday. If a tournament is on Sunday, Monday or Tuesday, the field will be closed at 5:00 pm on the preceding Friday. Alternates who have received a place in the field must have confirmed their participation before the field closes. No alternates will be called to fill vacated spots after the field closes. However, juniors who are on an event's "wait list" may stand by at the course on the day of the event and will only be placed in the field if a junior in their age division withdraws. For example, a 7-10 year old girl will not be placed in the 13-14 year old boys' division if a spot becomes available. They may however be placed with the 7-10 year old boys' division as long as they are playing from the same tees.



**Waitlist Policy:**

Players who are on a waitlist will be added to the field based on their position on the waitlist before the entry deadline. If a player withdraws after the deadline, the first player on the waitlist in the same age division will only fill the vacant spot. For example, if a player in the Boys 15-18 age division withdraws after the deadline, his spot will be replaced by the first 15-18 boy on the waitlist. If no player is available on the waitlist to fill that vacant position then no other player will be added to the field. Do not book travel arrangements until entry is accepted. Exception: 13-18 year old girls will be considered as one age division for the waitlist policy.

**"Vault" Transaction Policy:** Our transaction service allows tournament entries to be charged upon acceptance to the event. During tournament registration, if a credit card is declined for any reason, the entry will not be accepted and will remain on the waitlist until payment and a \$10

transaction penalty is received in full. When a credit card is declined, the HSJGA office will immediately call and | or email to inform the cardholder. The junior entry will remain on the waitlist and may be passed over until payment is received in full. It is the responsibility of each cardholder to return the call immediately to complete payment.

**Withdrawal Policy:** Juniors must withdraw from a tournament online using their HSJGA member account up to 48 hours before the tournament begins. All withdrawals within 48 hours of the tournament must notify the HSJGA office by email ([info@hsjga.org](mailto:info@hsjga.org)) or phone to withdraw from an event.

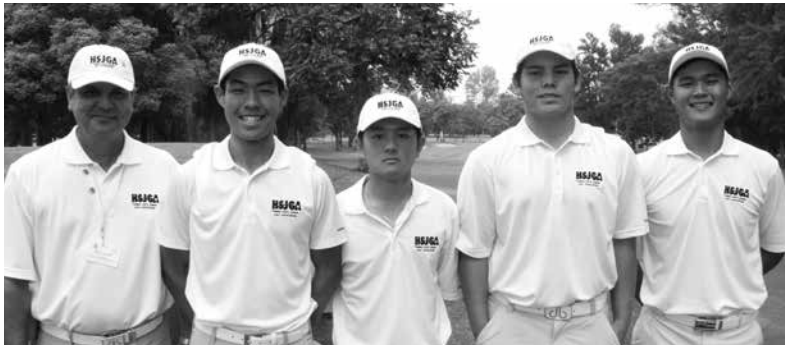
**Refunds | Incomplete Transactions:** The membership fee is non-refundable. Players who withdraw before an event's entry deadline will have their entry fee returned minus \$10.00 for handling. If a player withdraws after the entry deadline and five (5) or more working days before the tournament, he/she will be refunded 50% of the entry fee. There will be no refunds for players who withdraw less than five (5) working days (Monday through Friday) before a tournament (except for emergencies; these claims will be reviewed by the HSJGA's Tournament Committee). If a tournament is cancelled due to inclement weather, the junior will be refunded all but \$10.00 of his/her entry fee for handling. All online transactions that are returned due to insufficient funds or incomplete information will be charged a \$10.00 processing fee. Entry into an event will not be accepted until all additional fees are paid.

**No-Shows:** The no-show policy applies to all competitive rounds of each event. If a junior cannot play in any round of an event, he/she must notify the HSJGA office by email ([info@hsjga.org](mailto:info@hsjga.org)) or phone (808) 635-4642 to submit a record of the withdrawal from an event prior to his/her scheduled tee time for that round. First offense and all subsequent offenses will result in a \$50.00 fine and a 50-point deduction for Player of the Year. (Exceptions may be made for emergencies and injuries.)

**Cancellation of Tournament Due to Weather:** All juniors must check-in prior to teeing off at any tournament. At each tournament, HSJGA's registration desk will open one (1) hour before the first tee time. Players should check in at least one-half hour before their tee time.

**On-Site Registration:** All juniors must check-in prior to teeing off at any tournament. At each tournament, HSJGA's registration desk will open one (1) hour before the first tee time. Players should check in at least one-half hour before their tee time.

**Thank You Notes:** Juniors MUST write a thank you note to each person listed on the tournament page for each tournament played. Please understand how important these notes are to the future of the HSJGA and spend some time writing the notes. For one (1) day tournaments, thank you notes will be collected at registration prior to play. For two (2) day tournaments, thank you notes will be collected at registration on day two prior to play. If a junior forgets to bring a note card, note cards will be available for purchase from the HSJGA for \$1.00 each. Juniors will not be allowed to tee off until they turn in their notes.



**Pace of Play:** Refer to the HSJGA website. It is the responsibility of each player to play within the time guidelines set for each tournament. Pace of Play Guidelines are listed on the HSJGA website and it is suggested that all juniors read the guidelines annually and know their rights and responsibilities as a player.

**Pick-Up Policy:** If the junior picks-up (quits) without permission from the Tournament Director and Committee before play is officially ended, the player is disqualified (USGA Rule 6-8a) and is automatically suspended from the next HSJGA event for which the player is entitled to enter. (Entry fee is forfeited.)

**Deciding Ties for Awarding Prizes:** Ties decided by scorecard matching will split points earned and first place ties will receive an invitation to the Tournament of Champions. For instance, if three (3) players tie for first place in a 600-point tournament, all three players receive 520 points,

which is the average of first, second and third points. When first place ties only are broken by an on course play-off, points and prizes will be awarded by results of the play-off. All first place ties earn an invitation to the Tournament of Champions. In the event of a tie in stroke play competition, it is the intention for all Major HSJGA Tournaments that 1st Place ties will be played-off on the course. An exception to this is the Junior World Hawaii Qualifier in which first place ties in this event will be resolved by scorecard matching (for points only) and on-course play-offs will be held to determine the last qualifying spot(s). If a play-off is not feasible in any HSJGA event due to time constraints (see each Tournament's Notice to Players), the tie will be broken using scorecard matching. The winner will be determined on the basis of the best score for the last nine holes on the scorecard, not necessarily the last nine holes played, as recommended by the USGA, Appendix I. If the tying players have the same score on the last nine holes, the winner will be determined on the basis of the last six holes. If a tie still exists, the winner will be determined on the basis of the last three holes. If a tie still exists, the winner will be determined on the basis of the last hole. If a tie still exists, the same procedure will be applied to the front nine until a winner is determined. If a tie still exists, the same procedure will be applied to the previous round in 36-hole events. If a tie still exists after all scorecards have been matched, the tie will be broken by draw as determined by The Committee. Ties for 2nd, 3rd, etc., will be decided by matching of scorecards (unless indicated otherwise on a tournament's Notice to Players), same as above. All first place ties for any of the HSJGA Junior Tour Series will be determined by scorecard matching.

**Close of Competition:** The Competition shall be deemed to have closed when the trophy has been presented to the winner or, in the absence of a prize ceremony, when all scores have been approved by the Tournament Director | Committee. Results are final when the competition is closed.

## HSJGA Tournaments

### King Auto Hawaii State Junior Championship

**(Ages 7-18)** The King Auto Hawaii State Junior Championship will name:

1) The overall state junior champion as well as 2) the state junior champions in the boys 13-14 and either girls 13-14 or 15-18 (from whichever division the overall state champion is not named) and boys and girls 7-10, 11-12 age divisions. Male juniors under the age of 15 and female juniors under the age of 13 may choose to play for **EITHER** the overall state championship in which case they must play from the same tees as the older juniors, OR the championship of their own or another age division but will be allowed to play in only one Championship. Juniors may "play up" to another age division (space available) but they must play from the same tees as the other players in the age division in which they are competing.

The King Auto Group Hawaii State Junior Championship has handicap/scoring restrictions. The top twenty (20) 7-10 Boys, 11-12 Girls, 11-12 Boys and the top fifteen (15) 7-10 Girls from the previous year's point list WILL NOT be required to submit scoring verification for the Junior World Qualifier and State Championship.

- Only "current" GHIN indexes will be accepted; indexes/handicaps from other systems will be rejected.
- A "current" GHIN index is defined as one made up of a minimum of ten (10) 18-hole scores for rounds played from January 1 of the current year.

*Please note: two 9-hole scores may be combined to make an 18-hole score. This is explained under Handicaps on the HSJGA website.*

Applicants in the 12 & Under age divisions must have either a GHIN index no higher than the ones printed below or an HSJGA Officer/Director or Golf Professional **MUST** attest to the HSJGA office by email only within 48 hours of the entry deadline that the junior is capable of recording scores indicated. These indexes and scores are listed in the handbook (see: "King Auto State Junior Championship / Junior World Index Range of Scores") and will be posted on the tournament page.

Applications that meet these requirements will be accepted in the order in which they are received. Applications that do not meet these requirements will not be accepted and juniors will be notified by email or phone.

\*\*\*\*Places in the tournament's fields will be held for the two (2) current HHSAA State Champions and the previous year's HSJGA Tournament of Champions winners. (Must be current HSJGA member in good standing)

### Mixed Plate Fundraiser

It is the hope of the sponsor that approximately thirty (30) juniors, consisting of a combination of boys and girls, participate in the "Mixed Plate" fundraiser. The number of boys to girls invited to play in the Mixed Plate will be determined by the ratio of HSJGA members on May 1. Qualified juniors will be invited by The Club at Hoku'i'a to participate in the "Mixed Plate" event. Invitations will be awarded to the top three (3) eligible players from the previous year point list in the following age divisions (players who are exempt from the previous year's point list who have moved up a division will not be eligible for exemption into the current year): Boys 13-14, Boys 15-18 and Girls 13-18. The remaining spots will be awarded based off the current year point list as of a date set prior. If more spots are received, the older divisions have priority. Only juniors entered in the King Auto State Junior Championship will be invited to participate. This event will serve as the practice round for the qualifying players.

Alternates will be selected and must be on site during the Mixed Plate Fundraiser. The alternate/s will be able to practice and attend the luncheon. Any "no shows" for the Mixed Plate will not be able to participate in the State Championship.

### HSJGA Mixed Team

Points will be awarded in the junior's designated HSJGA age division (see Point Chart).

An exception to this policy is an 11-12 year old may enter on space available only and will receive points for the 13-14 and 15-18 age divisions. Teams will consist of one (1) boy and one (1) girl from the 13-18 age divisions. Participants in the Boys 13-14 division will receive points in the Boys 13-14 and Boys 15-18 division. Participants in the Girls 13-14 will receive points in the Girls 13-14, Girls 15-18 and Girls 13-18. Any 11-12 year old participants will receive points in the 13-14, 15-18 and

13-18 (girls only) divisions. The Mixed Team is a two-day 36-hole tournament consisting of Four-Ball and Foursomes stroke play. There will be two sets of tees, one for boys and one for girls. All HSJGA members in good standing who meet the HSJGA scoring guidelines are eligible. Juniors may choose their own partner; however if a junior needs help identifying a partner call the HSJGA office prior to the deadline. Each member of the team must file an entry individually and pay separately. Entries must be completed with names of both partners. Individual entries will not be accepted until both partners enter. Incomplete entries will be put on the waitlist and will not be accepted until completed.

The top two (2) teams (2 boys, 2 girls only) earn TOC exemptions (No ties for second place).

Juniors in the 11-12 year old division will automatically be placed on a waitlist even if their partner is in the 13-18 age divisions. They will only be able to play up if the field allows.

## Junior World Hawaii Qualifier

[www.juniorworldgolf.com](http://www.juniorworldgolf.com)

**(Ages 7-17)** The Hawaii qualifier for Junior World will be over 36 holes at the state level only. \*The age determination date may be different in the 13-18 age divisions than used for HSJGA Tournaments. Please note: first place ties in this event will be resolved by scorecard matching (for points only) and on-course play-offs will be held to determine the last qualifying spot(s). All eligible HSJGA members may enter and participate for points even though they do not anticipate participating in the Junior World Tournament. Juniors must notify the HSJGA if they are exempt from the Junior World Championship.

## Junior World Hawaii Qualifier Eligibility

Please check **Entry Policies** for age determination dates for each age division at [www.juniorworldgolf.com](http://www.juniorworldgolf.com)

Open to all boys and girls who qualify in tournaments sanctioned by the Junior World Tournament Committee as a qualifying tournament.

*\*NOTE: The age determination date may be different in the 13-18 age divisions than used during HSJGA Tournaments.*

International entries must be approved by their governing golf association by Junior World.

Players must commit to play in the Junior World Tournament prior to participating in the Junior World Hawaii Qualifier. At registration on round two, all parents/guardians will be asked to sign a commitment form to accept or decline a spot(s) for the Junior World Championship. Alternates have 24 hours to accept or decline a spot once verbal contact has been made. That commitment is final unless the junior withdraws with the HSJGA office before the completion of the final round. The penalties for accepting a spot in the Junior World Championship then withdrawing are the junior 1) will not be eligible to play the following year's qualifier.

Please also understand that any serious breach of any HSJGA rule, policy or procedure that results in disqualification at any HSJGA event, or any behavior unbecoming a representative of the HSJGA will eliminate the junior from future qualifiers.

The Junior World Hawaii Qualifier has handicap/scoring restrictions. The top twenty (20) 7-10 Boys, 11-12 Girls, 11-12 Boys and top fifteen (15) 7-10 Girls from the previous year's point list WILL NOT be required to submit scoring verification for the Junior World Qualifier and State Championship. \*The HSJGA has the right to verify all members' playing abilities. Applicants in the 13-18 age divisions will only be accepted if their current GHIN index is no higher than the ones printed in this section (see "Junior World / State Junior Championship Index Range of Scores") within 48 hours after the entry deadline.

In addition, please note the following:

- Only "current" GHIN indexes will be accepted; indexes/handicaps from other systems will be rejected.
- A "current" GHIN index is defined as one made up of a minimum of ten (10) 18 hole scores for rounds played from January 1 of current year.

*(Please note: two 9-hole scores may be combined to make an 18 hole. This is explained under handicaps on the HSJGA website.)*

Applicants in the 12 and Under age divisions must have either a GHIN index no higher than the ones printed below or an HSJGA Officer/ Director or Golf Professional MUST attest by email only to the HSJGA office within 48 hours after the entry deadline that the junior is capable of recording scores indicated. These indexes and scores are listed in this section (see: "King Auto State Junior Championship / Junior World Index Range of Scores") and will be posted on the website.



Applications that meet these requirements will be accepted in the order in which they are received. Applications that do not meet these requirements will be rejected and the juniors will be notified by email.

**King Auto State Junior Championship/ Junior World Index Range of Scores:** The following are the GHIN indexes and/or scores for each age division a junior should be capable of recording for 18 holes in order to enter these tournaments. Yardages for Junior World Qualifier/State Junior Championship will be posted on the HSJGA website.

New in 2013: Junior World Qualifier				King Auto Group State Junior Championship					
Age	BOYS		GIRLS		Age	BOYS		GIRLS	
	Score	GHIN Index	Score	GHIN Index		Score	GHIN Index	Score	GHIN Index
15-17:	80	10	82	12	15-18:	80	10	82	12
13-14:	80	10	82	12	13-14:	80	10	82	12
11-12:	82	12	85	15	11-12:*	82	12	85	15
9-10:*	80	15	80	15	7-10:*	80	15	80	15
7-8:*	80	15	80	15					

### HSJGA Junior Tour Series

- Spring Series (14 & under) – Points will be awarded for Player of the Year only. No team points will be awarded.
- Fall Junior Tour Series (All Ages) – All ties for 1st Place in both the Spring and Fall Junior Tour Series will be broken using scorecard matching; no on course play-offs. All first place ties are invited to the Tournament of Champions.

**(Ages 7-18)** (Ages 7-18) The Junior Tour Series are competitive events. Juniors participating in any of these events must be "tournament ready" (see Tournament Ready Guidelines). Tournaments are open to all "tournament ready" juniors who are members in good standing provided they have passed this year's HSJGA online rules test by the entry deadline.

Each island has one 14 & under and one full field (7-18) Junior Tour Series tournament over two days.

If space is available, juniors 15 – 18 will be allowed to participate in the 14 & Under Junior Tour Series tournaments however, their scores will not count towards the tournament awards, points and TOC. This will serve as an opportunity for older juniors to practice before the summer events. Priority will be given to the 14 & Under juniors first. 15-18 players must register before the deadline and will be placed on the waitlist until space available is confirmed.

### HSJGA Match Play Championship

This Championship was created to help prepare HSJGA members for Match Play tournaments such as the Asia Pacific Junior Cup, the USGA Girls and Boys Junior Championships and the USGA Amateur and Women's Amateur Championships.

The Match Play Championship is open to all members in the 13-18 age divisions in good standing. Juniors in the 11-12 age divisions will be accepted into the field upon space available. Points will be awarded in the age group one competes. The field will be filled according to the current year point list as of a predetermined date listed on the Match Play Tournament Description page. The Girl's entries and seeding will start from the 13-18 point list, 15-18 point list and then the 11-12 point list. If the field is still not filled and all point lists have been exhausted, the priority to fill the field with those not on the point list is as follows (starting with older age divisions first: 13-18, 15-18, 13-14 & 11-12): 1st - # of tournament entries in the 13-18 age division, 2nd – Lowest scoring average (if no current scoring average available, it will go to the previous year), 3rd – Lowest current GHIN index. The Boy's 13-14 entries and seeding will start from the 13-14 point list and then the 11-12 point list. If the field is still not filled and all point lists have been exhausted, the priority to fill the field with those not on the point list is as follows (starting with older age divisions first: 13-14, 11-12): 1st - # of tournament entries in the 13-14 age division, 2nd – Lowest scoring average from current year (if no current scoring average available, it will go to the previous year), 3rd – Lowest GHIN index. DO NOT book any travel arrangements prior to HSJGA acceptance of entry application, if a player is on the waitlist, their entry has not been accepted. It is recommended that once a player's entry is accepted; travel arrangements be made to return on a late flight in case a play-off is required.

### Flights and field size for Match Play

- Boys 15-18; 16
- Boys 13-14; 16
- Girls 13-18; 16

50 points will be awarded for participating (see exception below).

**Match Play Points:**

**Championship Bracket**

- 1st Place 600 points
- 2nd Place 400 points
- 3rd Place 200 points
- 4th Place 200 points

**Consolation Bracket**

- 1st Place 150 points
- 2nd Place 100 points
- 3rd Place 75 points
- 4th Place 75 points

- All players will play a minimum of three (3) rounds. Off island participants are encouraged to book the last flight.
- With the combination of the Girls 13-14 and 15-18 Divisions and the increase in the field size for the Boys 13-14 and Boys 15-18 Divisions all winners of round one in the Championship Flight only but who fail to advance to round three will be awarded 100 points.
- A player who does not advance after their first two matches will be awarded 50 points.
- All players failing to advance in the first two rounds will automatically be entered into a Stroke Play Tournament on Day Two. No points or Tournament of Champion invites will be awarded for the Stroke Play Tournament, although a prize will be awarded to the division winners.
- All participants will play a minimum of three (3) rounds. If traveling from off island, please book the last flight available.

**Match Play Points**

- Player of the Year points will be awarded for all age divisions including Girls 13-14, 15-18 and 13-18.
- Points will be awarded for players completing two matches. If a junior does not play in any match he/she will receive "0" points. (i.e. Round One (1) player receives a "Bye" and a win, then withdraws from Round Two (2), no points will be awarded.)
- Byes: Any player who draws a bye in any round will be awarded points for a win. (Exception above)

**Optimist International Junior Golf Championship**

All entries for the Optimist International Junior Golf Championship will be accepted through the HSJGA website. The Optimist Club of Honolulu along with the HSJGA is presenting this qualifier for one of the largest and most prestigious events for junior golfers ages 10-18. Each year over 5,000 juniors compete in qualifying tournaments with over 650 players from various countries and states advancing to the Optimist International Junior Golf Championship.

Since the age divisions are different than the HSJGA point list see the following as an example for Optimist distribution of points: If a 12 year old boy in the 12-13 age division is medalist for all age divisions, that player will receive points in the Boys 11-12, 13-14 and 15-18 divisions and will earn a spot in the TOC and will be allowed to choose the division he wishes to compete in any of the flights he won. Clarification: "No points will be awarded in the HSJGA 7-10 division. All boys' divisions will play from one set of tees. Girls 10-12 will play from one tee and the Girls 13-14 and Girls 15-18 from another tee."

Points are awarded where applicable. Older divisions do not earn points in younger divisions.

Optimist Divisions	HSJGA Awarded Divisions
Girls 9-12	11-12, 13-14, 15-18, 13-18
Girls 13-14	13-14, 15-18, 13-18
Girls 15-18	15-18,13-18
Boys 9-11	*11-12,13-14, 15-18
Boys 12-13	*11-12, 13-14, 15-18
Boys 14-15	*13-14, 15-18
Boys 16-18	15-18

\* At the end of the event, the HSJGA re-sorts all juniors into HSJGA age divisions and all points are awarded on the current Age Determination date.

\* In order for points and TOC exemptions to be awarded in any division there must be at least three (3) players in the field from that division. The HSJGA entry process (under Forced Play-Up) does not apply to these qualifiers.

## Big "I"

The Big "I" Hawaii Qualifier will award exemptions (number of exemptions will be noted on the Tournament Description) to compete in the national tournament. Juniors who have not reached their 19th birthday may enter. The Big "I" Qualifier is run concurrently with the King Auto Group 13-18 State Championship. Both tournaments must be entered separately.

At the end of the event, the HSJGA re-sorts all juniors into HSJGA age divisions and all points are awarded on the current Age Determination date.

## HSJGA Tournament of Champions

**(Ages 7-18)** The field for the HSJGA Tournament of Champions will be comprised of the STATE winners or medalists (and first place ties unless otherwise stated in the Tournament Description) and STATE age group winners (and first place ties) from the following events\* this year:

- All sanctioned HSJGA events
- HHSAA Championship: one (1) boy and one (1) girl\*\*
- Aloha Section Junior PGA Championship: one (1) boy and one (1) girl from each age division (8 & Under age division winners will play in the 7-10 age division)\*\*
- USGA Junior Qualifier
- USGA Girls' Junior Qualifier
- All traveling Hawaii team members: APJC, Girls Junior America's Cup, Boys Junior America's Cup, Eddie Hogan Cup and Mary Cave Cup. Players must have participated in the event to gain an entry to TOC.

In addition, all age group winners in last year's HSJGA TOC will be invited to participate in this year's tournament. These players will be exempt into the age division in which they competed in last year's tournament and/or into the age division in which this year's birthday would place them if they have moved to an older age division and must be a current member in good standing.

\*No winner, or player invited from the point list, will be eligible to compete in the Tournament of Champions unless his/her winning score/scoring average is at least ten (10) strokes lower than the scores listed for his/her age division in the "Scoring Guidelines" section of this handbook.

\*\* In non-HSJGA events (Aloha Section PGA Junior Championship, USGA Junior and Girls Junior Championship Sectional Hawaii Qualifiers etc.), to earn HSJGA points and a place in the HSJGA Tournament of Champions,

juniors must be HSJGA members in good standing and passed the rules test prior to the tournament's first round in (in events such as the Aloha Section PGA Junior Championship where the entries do not come through the HSJGA office) or by the entry deadline (for those events where entries are submitted to the HSJGA office).

Graduating seniors not otherwise eligible will have an opportunity to participate in TOC based on space availability but will not receive points or awards. The top six (6) boys and top three (3) girls, not otherwise eligible, will be invited from the 15-18 point lists (as of the final tournament prior to TOC).

**Alternates:** The field will be winners only with the following exception: if there are fewer than six eligible players in any age division who have committed to play in the TOC after the calendar's final qualifying event, the appropriate points list and a current GHIN index (not to exceed those listed under "State Junior Championship") will be used to reach a field of six for all flights.

Players must play in the age division in which they earned their spot. If, for example, a younger junior "played up" and won in the 15/18-age division thereby earning a spot in the field, that younger junior would play in the 15/18-age division in the Tournament of Champions. The possibility exists for younger juniors to earn multiple spots in the Tournament of Champions if a junior wins a designated event in his/her age division and also "played up" and won a designated event in an older age division. In this instance, the junior would be able to choose in which age division to play in the Tournament of Champions.

If a junior qualifies for the HSJGA Tournament of Champions playing in a tournament whose age divisions do not match those of the HSJGA, the junior's age division at the Tournament of Champions will be based on the youngest age of the qualifying tournament's age division that he/she won. (For example, if an 11-year-old junior plays up and wins the 14-15-age division, the junior is eligible to play in the 13-14-age division in the Tournament of Champions, not the 15-18 divisions).

## HSJGA State Teams

In order for any junior to earn entry to TOC they must participate on a team. All team members must be Hawaii residents.

Juniors wishing to participate on any HSJGA Team must designate their confirmation to participate on a team if they meet the age requirements for each team prior to selection or before the deadline to select team members or they will not be considered. An HSJGA junior member participating on any HSJGA Team must be thirteen (13) years of age (unless otherwise noted) before the first round of the tournament. The United States Team (Hawaii) will be selected from the HSJGA points list at a cutoff date to be determined by the HSJGA Board of Directors and will be posted on the HSJGA website.

The Asia Pacific Junior Cup (APJC) - This friendly Ryder Cup style format tournament features a team from Japan and a team from the United States (Hawaii). There remains a possibility of adding other teams from the Pacific Rim. The number of players on each team will be determined by the sponsor depending on the number of teams participating. Team members will be selected from the boy's 15-18 point lists and the girl's 13-18 point lists, with the opportunity of adding two (2) additional players at the sponsor's request. Juniors who have not reached their 19th birthday are eligible. There will also be one (1) designated Captain (one for each team represented) who will have the ability to add two additional co-captains per team. The United States Team (Hawaii) will be selected from the current year HSJGA points list at a cut-off date to be determined by the HSJGA Board of Directors and will be posted on the HSJGA website. There is an entry fee to participate on the APJC Team.

Players may earn a place on one of five (5) different teams, (two (2) for boys and three (3) for girls) to represent the HSJGA and the State of Hawaii: the Boys' America's Cup, the Girls' America's Cup, the Eddie Hogan Cup (boys) and the Mary Cave Cup (consists of two (2) teams each with two girls). Participation will be based on HSJGA point standings with deadlines listed in each Tournament Description. (Refer to Point Systems and Awards). If a junior would like to be considered for one of the teams, he/she must be an active member of the HSJGA in good standing and may not have reached his/her 18th birthday by the final round date of the team competition for which he/she have earned a position (except the Asia Pacific Junior Cup, 18 year olds may participate). Boys' teams will come from the 15/18-age division and the girls' teams will come from the 13/18-age division. The top boys/girls with the four (4) highest point totals will have first choice of the team on

which they will compete. The players in positions five (5) through eight (8) will have the second choice. If any of the top eight (8) boys and top eight (8) girls are unable to participate, the spot(s) will be open to the player(s) with the next highest point total on the respective lists.

For the Girls America's Cup, all participants must have reached their 14th birthday by the first day of the Tournament. All participants for the Asia Pacific Junior Cup Team must meet the requirement minimum age of thirteen (13) at the time of travel to a foreign country. If the Cup is played in Hawaii, team members are selected from the age division designated regardless of their age.

All participants must abide by all team rules. In situations where players stay in hotels or private housing, the team must stay together.

The penalty for accepting a place on a team and then withdrawing will be that the junior must pay the differential incurred by the HSJGA, if any, for flight re-bookings. This could be \$100 or more.

Please also understand that any serious breach of an HSJGA rule, policy or procedure that results in disqualification at any HSJGA event, or any behavior unbecoming a representative of the HSJGA will eliminate the junior from selection, regardless of ranking.

If any reimbursement for team travel is offered, juniors must submit to the HSJGA office all original travel receipts within sixty (60) days from the close of their team's competition to make claim. Reimbursement will be forfeited after that time.

## AJGA, IJGT and Other Exemptions

The HSJGA now receives AJGA Performance Based Entry (PBE) Stars. The more you play in HSJGA Tournaments with PBE Stars the more points you receive to earn AJGA exemptions to future tournaments. Check out the AJGA ACE Grant program to receive travel subsidy, just fill out the form, they may be able to help.

The HSJGA, by working with several organizations, has been fortunate to secure exemptions to highly competitive national junior golf tournaments.

Acceptance into these tournaments is normally based on players' resume or mainland qualifiers, which make these exemptions much sought-after items.

**HTA Pro-Junior Skills Challenge/Hyundai Junior Golf Day:**

Should any new event(s) develop such as the Acura of Hawaii Pro-Junior Skills Challenge or the PGA Hyundai Junior Golf Day where the HSJGA is asked to award places in any event | competition involving juniors, the following criteria will be used. 1) Previous year Boys' 15-18 and Girls' 13-18 age division Players of the Year; 2) Last year's Hawaii State Junior Champions; 3) 15-18 age division winners in last year's HSJGA Tournament of Champions; 4) Last year's Player of the Year Points standings. If any of the top boys and top girls are unable to participate, the spot(s) will be open to the player(s), boy or girl, with the next highest point total in their respective lists. Selections will alternate boy – girl, any withdrawals will be replaced with the next boy or girl; whichever is highest on their respective point list.

Juniors may receive only one spot per calendar year in any such event should more than one develop. Juniors who qualify for any of these events will have the choice to play in any event based on their position on the point list. The HSJGA will always attempt to select an equal number of boys and girls to any such event.

Please note: The event sponsor maintains the right to invite any junior to participate. The wishes of the event sponsor must and will be respected.

**National Tournament Exemptions Awarded to HSJGA:**

American Junior Golf Association (AJGA), Future Champions Tour (FCG), National Minority Golf Foundation exemptions to the Arizona Silverbelle, International Junior Golf Tour (IJGT) and Doral Publix Junior Golf Classic.

Exemptions received by the HSJGA for these tournaments will be based on the Points Systems at posted deadlines. AJGA exemptions are intended for the 15/18-year-old age divisions and IJGT exemptions are intended for the 13/14 age divisions. Other exemptions are awarded in the appropriate age divisions. Last year's Points Systems will be used until the first three (3) tournaments designated for points in this year are completed. Exemptions will be awarded based on the points standings/ points list, whichever would be in effect, exactly three (3) months prior to the entry deadline of the event for which any exemption(s) are received. A player may earn two (2) exemptions in a calendar year but they may only earn one (1) exemption per each calendar year's point system.

In addition, in order to be eligible for an exemption, a player 11 or older must have a current GHIN index not to exceed 12.4 for boys and 18.4 for girls at the time the exemption is awarded. A "current" GHIN index is defined as one based on a minimum of 10 scores for rounds played in the calendar year's Point System on which the exemption is based. The

junior must also be a current HSJGA member and a full time Hawaii resident in the calendar year that he/she will play in the exempt event.

Should a player decline an exemption, that player will not have any priority for the next exemption. That player will fall back into the points system. He/she does not automatically qualify for the next exemption. He/she may be eligible for future exemptions depending on his/her points standing and current GHIN index at the time the next exemption is awarded.

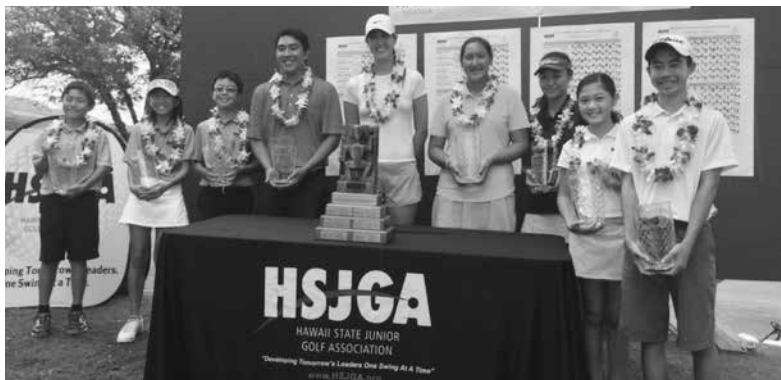
Please be aware, the exemptions are awarded for specific age divisions, there is a possibility that the tournament organization will combine age divisions. The decision to combine age divisions may occur after the exemption is awarded. Therefore, there is a possibility that HSJGA juniors who have been awarded exemptions for the younger age division may be playing in an older age division. If an eligible HSJGA junior does not want to "play up," he/she should not accept an exemption. If an exemption is awarded and accepted, cancellations other than for unforeseen emergencies will result in the junior being ineligible for exemptions in the following season based on the following year's points system. This is to prevent forfeitures of exemptions due to last minute cancellations. Because the exemptions are for such highly desirable tournaments, the HSJGA wants to ensure that all of the granted exemptions are awarded and used by eligible juniors.

Please note the following: before the HSJGA accepts exemptions to mainland tournaments, it makes its best effort to determine that the organization offering the exemptions is a reputable one. For example, both the AJGA and the IJGT would be considered "reputable" as they are nationally recognized, major junior golf organizations. Even with organizations such as these, situations beyond the control of the HSJGA can happen. When accepting an exemption it is important for the family of the junior to understand that the HSJGA is offering these exemptions in good faith and accepts no responsibility for any financial losses that may be incurred by the junior or anyone associated with the junior that result from any changes made by the national association granting the exemption.

The following are some, but not all of the possible changes that might be made: dates and/or site of an event, cancellation of the event in its entirety. This note is included because there have been instances of changes to the national Association's schedule after the HSJGA's exemption(s) have been accepted by one of its members. This is exceedingly rare. However, the HSJGA wants to make this possibility known.

Tournament Exemption Policy for withdrawals from events for which exemptions have been awarded:

- 1) All withdrawals and reasons for withdrawals must be presented in writing to the Board for review to determine consequences to junior.
- 2) Letter of apology from junior to HSJGA and Organization Granting the Exemption.
- 3) Reasons for withdrawal determined to be unjustified by the Board will result in one or more of the following:
  - a. Letter of apology from junior to the organization granting the exemption
  - b. Deduction of 50 points from HSJGA points standing.
  - c. Suspension from HSJGA conducted qualifier(s) for mainland tournaments: Big I, Junior World, Optimist, etc. If withdrawal occurred at the end of HSJGA's tournament season, the suspension will be for the next year's qualifiers.
  - d. Suspension from the next JTS on the junior's island.
  - e. Ineligible for the Tournament of Champions.
  - f. Ineligible for the next year's exemptions. If the withdrawal occurred in the junior's last year with HSJGA, the consequence will be a monetary donation to HSJGA's travel fund.
  - g. Ineligible for HSJGA travel subsidy for the year that the withdrawal occurred. If a withdrawal occurred at the end of the following year, the consequence will be determined by the HSJGA Executive Committee.



## USGA Junior and Girls' Junior Qualifying

USGA Junior Am and Girls Junior Am Points: At the end of the event, the HSJGA re-sorts all juniors into HSJGA age divisions and all points are awarded on the current Age Determination date.

The maximum age for competitors in the U.S. Girls' Junior and U.S. Junior Amateur championships is 18 years old. The maximum handicap index requirements are 9.4 for Girls' and 4.4 for Boys'. The U.S. Girls' Junior and U.S. Junior Amateur are both 18-hole qualifiers USGA Qualifying is open for all juniors who have not reached their nineteenth (19th) birthday by the last day of competition. Qualifying will be conducted by the USGA for all juniors meeting the following criteria: players must have a USGA Handicap that meets the USGA criteria. Applications must be made at [www.usga.org](http://www.usga.org).

## Aloha Section Junior PGA Championship

The Aloha Section PGA Tournament Committee in conjunction with the Hawaii State Junior Golf Association and volunteers run this event. The Aloha Section PGA will hold one state final, billed as the Aloha Section Junior PGA Championship. Entry forms will be posted online at [www.aspga.com](http://www.aspga.com). All airfare, hotel and food expense for the two national qualifiers (One (1) boy and one (1) girl) to the mainland for the national championship will be provided by the PGA. Juniors may call the Aloha Section PGA office on Oahu at 808-593-2230 for further information.

## POINT SYSTEMS AND AWARDS

There will be point systems for boys 15/18 years and girls 13/18 years age divisions. These point systems will be used to determine: 1) boys' and girls' "Player of the Year," 2) the players on the Boys' and Girls' Junior America's Cup, Asia Pacific Junior Cup (APJC), the Eddie Hogan and Mary Cave Cup Teams, 3) spots in this year's HSJGA Tournament of Champions (refer to "Tournament of Champions"), and 4) any special events named at a later date. See tournament point value in Tournament Descriptions online. \*In order for points and TOC exemptions to be awarded in any division there must be at least three (3) players in the field entered from that division. The HSJGA entry process (under Forced Play-Up) does not apply to these qualifiers.

The last tournament to be used for APJC points will be posted online. For non-HSJGA events in which points will be awarded, all players, regardless of their age, will earn points as long as they are playing from the same teeing ground as the players in the tournaments' oldest boys' and girls' age divisions. For instance, if a boy in the 13-14 year old age division finishes first in the USGA Junior Amateur Championship Qualifier, he will be awarded points in both the 13-14 and the 15-18 Age Division and a spot to TOC in both divisions only if there are a minimum of three boys in each age division. If a boy in the 15-18 year old age division finishes second in the USGA Junior Amateur Championship Qualifier, he will be awarded second place points in the 15-18 division only.

Two other important factors that will decide "Player of the Year" will be attitude and sportsmanship. To be considered for "Player of the Year," a junior must be full-time resident of Hawaii and an active member of the HSJGA this year. If at the end of the year a tie in points occurs, "co" or multiple "Players of the Year" will be named. It is intended to decide all first place ties in HSJGA tournaments (except for all Junior Tour Series and the Junior World Hawaii Qualifier) via a sudden death play-off on the golf course. If a play-off is not feasible, the tie will be broken using USGA scorecard matching.

With all other ties not resolved via an on course play-off, points will be split among the number of eligible participants tied, i.e., if three players tied for third place, the points for 3rd, 4th, and 5th places would be added together and divided by three (refer to "Deciding Ties" and "In the Event of

a Tie for Points"). All first place ties receive an invitation to Tournament of Champions (unless otherwise stated in the Tournament Description).

There are point systems for younger HSJGA age divisions: 7-10, 11-12. There are three (3) point systems for girls 13-18: 13-14 (POY), 15-18 (POY) and 13-18 (used for selection of teams, exemptions and any special events named at a later date ONLY; no POY).

The possibility exists that the HSJGA may be able to secure spots for younger juniors in some mainland events (refer to "AJGA, IJGT Other Exemptions").

### Points Will be Awarded as Follows:

All HSJGA tournaments will award points to the top 20 players and ties.

When more than one age division are combined, points will only be awarded when all play is from the same teeing ground. For example, when juniors are all playing from the same teeing ground in a qualifying tournament, points will be awarded in their age division and the higher age division if applicable. For instance, if a boy in the 13-14 year old age division finishes first in the USGA Junior Amateur Championship Qualifier, he will be awarded points in both the 13-14 and the 15-18 year old age division. If a 15-18 year old boy finishes second in the USGA Junior Amateur Championship Qualifier, he will be awarded second place points in the 15-18 Division only.

In the event of ties for points: The lowest-scoring average of all common events played will be used to break any ties in points. If still tied, the lowest one-day round from last common round played will be used. However, if the tied players were involved in any "on course" play-offs at any of the



tie in the awarding of points.

**HSJGA Point Tournaments**

- IMG Academy Junior World Qualifier: 600 points
- PGA Junior Championship Qualifier: 600 points
- King Auto Group 12 & Under State Junior Championship: 600 points
- King Auto Group 13 – 18 State Junior Championship: 600 points
- Dave & Buster's Junior Classic: 600 points
- HSJGA Mixed Team Championship: 600 points
- Ka'anapali Golf Courses HSJGA Match Play Championship: 600 points
- Michelle Wie HSJGA Tournament of Champions: 600 points
- US Women's Amateur Qualifier: 600 points
- US Amateur Qualifier: 600 points
- US Girls' Junior Amateur Qualifier: 600 points
- US Junior Amateur Qualifier: 600 points
- US Open Local Qualifier: 600 points
- US Women's Open Sectional Qualifier: 600 points
- 14 & Under JTS – Maui: 400 points
- 14 & Under JTS – Oahu: 400 points
- 14 & Under JTS – Kauai: 400 points
- 14 & Under JTS – Big Island: 400 points
- Hualalai Junior Classic: 400 points
- Oahu Junior Classic: 400 points
- Kiahuna Junior Classic: 400 points
- All Ages JTS – Maui: 400 points
- All Ages JTS – Oahu: 400 points
- Trusted Choice Big "I" Qualifier: 300 points
- Optimist Qualifier: 300 points

<b>300 point system</b>		<b>400 point system</b>		<b>600 point system</b>	
<b>1st</b>	300 points	<b>1st</b>	400 points	<b>1st</b>	600 points
<b>2nd</b>	255 points	<b>2nd</b>	340 points	<b>2nd</b>	510 points
<b>3rd</b>	225 points	<b>3rd</b>	300 points	<b>3rd</b>	450 points
<b>4th</b>	195 points	<b>4th</b>	260 points	<b>4th</b>	390 points
<b>5th</b>	165 points	<b>5th</b>	220 points	<b>5th</b>	330 points
<b>6th</b>	135 points	<b>6th</b>	180 points	<b>6th</b>	270 points
<b>7th</b>	105 points	<b>7th</b>	140 points	<b>7th</b>	210 points
<b>8th</b>	75 points	<b>8th</b>	100 points	<b>8th</b>	150 points
<b>9th</b>	45 points	<b>9th</b>	60 points	<b>9th</b>	90 points
<b>10th</b>	15 points	<b>10th</b>	20 points	<b>10th</b>	30 points
<b>11th</b>	14 points	<b>11th</b>	16 points	<b>11th</b>	25 points
<b>12th</b>	13 points	<b>12th</b>	14 points	<b>12th</b>	20 points
<b>13th</b>	12 points	<b>13th</b>	12 points	<b>13th</b>	18 points
<b>14th</b>	11 points	<b>14th</b>	10 points	<b>14th</b>	16 points
<b>15th</b>	9 points	<b>15th</b>	8 points	<b>15th</b>	14 points
<b>16th</b>	7 points	<b>16th</b>	6 points	<b>16th</b>	12 points
<b>17th</b>	5 points	<b>17th</b>	4 points	<b>17th</b>	10 points
<b>18th</b>	3 points	<b>18th</b>	3 points	<b>18th</b>	8 points
<b>19th</b>	2 points	<b>19th</b>	2 points	<b>19th</b>	6 points
<b>20th</b>	1 points	<b>20th</b>	1 points	<b>20th</b>	4 points



## Appendix I

### HSJGA Ghin Handicap Procedure

The basic premise of the USGA handicap procedure is that every player will try to make the best score at each hole in every round, regardless of where the round is played, and that the player will post every acceptable round for peer review.

Every round (see above) juniors play, casual or tournament (HSJGA or other) must be entered in order for the system to work properly. Please be advised that people outside the HSJGA have access to the GHIN system. There have been instances in which people have seen scores in the paper and have not found them entered in the GHIN system. In such situations, a Tournament Committee can reject a junior's handicap.

*Note: The GHIN system is a service of the USGA. It is used throughout the entire United States. The intention of the system is for players to have ONE (1) GHIN number for as long as they are playing golf. This number will travel with the player as he/she progresses and if he/she moves to another state.*

In order to eliminate having more than one GHIN number, the HSJGA must be notified when a junior is a member of any club using the GHIN service in the past two years. The HSJGA needs to be informed of the junior's previously issued GHIN number.

## Appendix II

### Pace of Play Policy:

The HSJGA adheres to a very strict pace of play policy. It is highly recommended that each member review the policy before entering any HSJGA competition. Compliance with pace is the player's responsibility. The Pace of Play Policy may be found on the HSJGA website.

## State & National Contacts

### Aloha Section PGA

www.aspga.com  
(808) 593-2230

### American Junior Golf Association

www.ajga.org  
(877) 373-2542

### Callaway Junior World Golf Championships

www.juniorworldgolf.com  
(619) 280-8112

### Golfstat

www.golfstat.com

### Hawaii State Golf Association

www.hawaiistategolf.org  
(808) 589-2909

### Hawaii State Junior Golf Association

www.hsjga.org  
(808) 532-0559

### Hawaii State Women's Golf Association

www.hswga.org  
(808) 589-2046

### Joanne Winter Arizona Silver Belle Championship (Girls)

www.azsilverbelle.com  
(602) 974-5039

### International Junior Golf Tour

www.ijgt.com  
(800) 494-4548

### Junior Links

www.juniorlinks.com

### Junior Golf Scoreboard

www.juniorgolfscoreboard.com

### Ladies Professional Golf Association

www.lpga.com  
(904) 254-8800

### LPGA Girls Golf Club

www.lpga.com/kids/index/.cfm  
(602) 451-8087

### Western Golf Association

www.westerngolfassociation.com  
(847) 724-4600

### NCAA Clearinghouse Hotline

www.ncaa.org  
(800) 638-3731

### National Junior Golf Scoreboard

www.njgs.com  
(888) 549-4653

### Optimist International Junior Invitational

www.optimist.org  
(314) 371-6000

### Pepsi Little People's Championship

www.littlepeoplesgolf.com  
(217) 222-8014

### PGA Junior Championship

www.pgajuniorseries.com  
(561) 624-8491

**PGA Junior Tour Series**  
[www.pgajuniorseries.com](http://www.pgajuniorseries.com)  
(800) 477-6465

**PING American  
College Guide**  
[www.collegegolf.com](http://www.collegegolf.com)  
(503) 648-1333

**The United States  
Golf Association**  
[www.usga.org](http://www.usga.org)  
(908) 234-2300

**808Golf**  
[www.808golf.com](http://www.808golf.com)

**WOMEN'S TRANS**  
[www.womenstrans.com](http://www.womenstrans.com)

**WOMEN'S WESTERN**  
[www.wwga.org](http://www.wwga.org)

For more information and updates  
please visit our website at  
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